Installing the Kronos Mobile App on Android Phones

1. Go to your phone Apps and select **Play Store**.

2. Once in Play Store, type in **Kronos Mobile** and select it when it appears in the menu field.
3. When Kronos Mobile screen appears, Select **INSTALL**.

4. If Access Request screen appears, select **ACCEPT**. Kronos Mobile will then install.
5. When installation is complete, select **OPEN**.

6. When server screen opens, enter **https://time.albemarle.org/wfc**. Make sure every character is correct. Then select **Proceed**.
7. Enter your Albemarle County **User Name and Password** (the one you use for computer login). Do not include @albemarle.org. Then select **Log On**, and the Kronos Mobile Home Screen will display.

8. To log off of Kronos, click on the **3 dots** at bottom right, then select **Sign Out** from the pop-up menu.